

Overview and Scrutiny Board

10 March 2011

Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **Thursday 10 March 2011 at 10.00 a.m.**

The agenda will be:

1. General

(1) Apologies

(2) Members' Disclosures of Personal and Prejudicial Interests

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a

(3) Minutes of the meeting of the Overview and Scrutiny Board held on 12 January 2011

The public reports referred to are available on the Warwickshire Web
www.warwickshire.gov.uk/committee-papers



Part 1 Partnership Matters

2. Overview and Scrutiny Annual Report 2010/11

Report of the Strategic Director for Customers, Workforce and Governance

This report outlines the work undertaken by Overview and Scrutiny during 2010/11.

Recommendation

Overview and Scrutiny Board is recommended to agree the Overview and Scrutiny Annual Report 2010/11 and forward the report onto Council for consideration.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail janepollard@warwickshire.gov.uk or Michelle McHugh, Overview and Scrutiny Manager, Tel: 01926 412144 E-mail michellemchugh@warwickshire.gov.uk.

Part 2 Council Matters

3. Public Question Time

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Overview and Scrutiny Board.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail annmawdsley@warwickshire.gov.uk 5 working days before the meeting. Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

4. Questions to the Portfolio Holders/Portfolio Holders Update

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Colin Hayfield, Lead Portfolio Holder Customers, Workforce and Partnerships, Peter Butlin, Support Portfolio Holder Workforce and Governance, Councillor Martin Heatley, Lead Portfolio Holder Resources) on any matters relevant to the remit of the Overview and Scrutiny Board and for the Portfolio Holders to update the Board on relevant issues.

5. Development of Draft Measures and Targets in Support of the CBP 2011-13

Report of the Assistant Chief Executive

Following the approval of the high level Corporate Business Plan on the 15th February at full council, this report presents the proposed measures and targets for inclusion relevant to the remit of the Overview & Scrutiny Board.

Recommendation

That Overview and Scrutiny Board consider and challenge, where appropriate, the draft measures and targets listed within Appendix A that will support the delivery of the Corporate Business Plan 2011-13.

For further information please contact Tricia Morrison, Head of Performance, Partnership & Performance Unit, Tel: 01926 416319 E-mail triciamorrison@warwickshire.gov.uk or Elizabeth Abbott, Performance & Improvement Officer, Partnership & Performance Unit, Tel: 01926 412805 E-mail elizabethabbott@warwickshire.gov.uk.

6. Scrutiny Reviews Progress Report and New Proposals for Task and Finish Groups

Report of the Strategic Director for Customers, Workforce and Governance

The Board is asked to comment on the progress of scrutiny reviews and consider any new proposals for task and finish groups to undertake reviews.

Recommendation

That the Overview and Scrutiny Board

(1) Comments on the progress of the scrutiny reviews

- (2) Considers any new proposals for task and finish groups
- (3) Decides which groups it wishes to commission and appoints the members and chairs of those groups.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail janepollard@warwickshire.gov.uk.

7. Work Programme 2010-11

Report of the Strategic Director Customers, Workforce and Governance

The Board is asked to consider the items it would wish to include in its future work programme.

Recommendation

That the Overview and Scrutiny Board considers the draft work programme at Appendix 1 and amends as appropriate.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail janepollard@warwickshire.gov.uk or Ann Mawdsley, Principal Committee Administrator, Tel: 01926 418079 E-mail annmawdsley@warwickshire.gov.uk.

8. Any Other Items

Which the Chair decides are urgent.

9. Dates of Future Meetings

The future meetings of the Board are scheduled as follows at 2pm on:

25 May 2011
20 July 2011
28 September 2011
30 November 2011
25 January 2012
28 March 2012

Jim Graham
Chief Executive
Shire Hall
Warwick

Committee Membership

Councillors: Les Caborn, Michael Doody, Peter Fowler, Bernard Kirton, Tim Naylor, Jerry Roodhouse, John Ross, Chris Saint (Chair), Dave Shilton, June Tandy, John Whitehouse, Sonja Wilson.

Co-opted members for Partnership matters as follows

District / Borough Council

North Warwickshire Borough Council:	Councillor Jeremy Bowden
Nuneaton and Bedworth Borough Council:	Councillor John Haynes
Rugby Borough Council	Councillor Claire Edwards
Stratford-on-Avon District Council	Councillor Sue Main
Warwick District Council:	Councillor Bill Gifford

Warwickshire Police Authority NHS Warwickshire

Clive Parsons
Janet Smith

Portfolio Holders:-

Councillor Colin Hayfield -Customers, Workforce and Partnership
Councillor Peter Butlin – Workforce and Governance
Councillor Martin Heatley - Resources

For further information please contact

Ann Mawdsley, Principal Committee Administrator,
Customers, Workforce and Governance Directorate
Tel. 01926 418079 or e-mail annmawdsley@warwickshire.gov.uk